

City Of Hamilton, Texas



Called Council Meeting Packet

July 20, 2020

3:30 PM

200 E. Main Street

Hamilton, TX 76531

**NOTICE OF CALLED MEETING
OF THE GOVERNING BODY OF THE
CITY OF HAMILTON, TEXAS
JULY 20, 2020**

Notice is hereby given that a Called Council Meeting of the Governing Body of the City of Hamilton, Texas will be held on the 20th day of July, 2020 at 3:30 p.m. in City Hall, 200 East Main, Hamilton, Texas, concerning the following matters.

The City Council meeting will be open to the public. To allow for remote participation, people may view and listen to the meeting live via Zoom or Facebook. Citizens may also provide a citizen's presentation and address the council via Zoom connection. Instructions will be given during the meeting about how to address the Council. Sign in prior to the meeting date from your computer, tablet or smartphone: <https://tinyurl.com/y6bzdm9y>

Item No. II: Public Comments.

The City Council invites persons with comments on any agenda item to briefly address the Council. In addition, any member of the public can briefly address the Council on items not on the agenda for the limited purpose of determining whether the matter should be referred to staff for study and/or placed on a future agenda. State law prohibits the City Council from considering, discussing or taking any action on any item not listed on the posted agenda. This is a privilege granted by the City Council. Please keep your comments limited to three minutes or less. Citizens desiring to make public comments will need to log into the meeting via Zoom.

Item No. III: Agenda Deliberations.

1. Consideration and/or Action, designating by Resolution, an administration service provider for the 2020 Historic Main Street Texas Community Development Block Grant application and project implementation.

Item No. VII: Adjourn Regular Meeting

The City of Hamilton reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I, the undersigned authority, do hereby certify that the above notice of meeting of the Governing Body of the City of Hamilton, Texas is a true and correct copy of said notice posted at City Hall of said City of Hamilton, Texas a place convenient and readily accessible to the General Public at all times, and said notice was posted July 17, 2020 at or before 12:00 p.m. The City of Hamilton encourages all citizens to attend via Zoom or Facebook.

Misty Boatwright, City Secretary

City Hall is accessible to the disabled. Disabled individuals requiring a reasonable accommodation must submit a request 48 hours prior to the meeting to the City Administrator. Please call 254-386-8116.



Agenda Item # 1

For Council Action

July 20, 2020

To: Honorable Mayor and City Council
From: Ryan W. Polster, City Administrator

Subject: Consideration and/or Action, designating by Resolution, an administration service provider for the 2020 Historic Main Street Texas Community Development Block Grant application and project implementation.

Background:

The 2020 TxCDBG Community Development Fund requires implementation by grant professionals experienced in the administration of federally-funded community development projects. In order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services in accordance with Texas CDBG requirements was implemented.

The proposals, received by the due date, have been reviewed by the RFP committee to determine the most qualified and responsive providers for professional grant administration services. The City is seeking CDBG grants to enhance facilities in the downtown area adding and modifying sidewalks around the square. Grant funding would be utilized to construct more user friendly sidewalks.

Based on the RFP committee review and recommendation, Council approve and designate Grant Works Inc. of Austin, Texas, as the administration service provider for 2020 TxCDBG Community Development Fund Downtown Revitalization/Main Street application and project implementation.

Recommendation: Approve Resolution

RESOLUTION 33-20

A RESOLUTION OF THE CITY OF HAMILTON, TEXAS, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2020 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) DOWNTOWN REVITALIZATION/MAIN STREET FUND.

WHEREAS, the 2020 TxCDBG Community Development Fund Downtown Revitalization/Main Street contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

WHEREAS, in order to identify a qualified and responsive provider for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with TxCDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive provider for professional services;

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That Grant Works, Inc. be awarded a contract to provide Texas CDBG application and project-related administrative services for the 2020 Texas Community Development Block Grant Downtown Revitalization/Main Street Fund project.
- Section 2. That any and all contracts or commitments made with the above-named service provider are dependent on the award of 2020 Texas Community Development Block Grant funds and successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON JULY 20, 2020.

APPROVED:

Jim McInnis, Mayor

ATTEST:

Misty Boatwright, City Secretary