

**MINUTES OF REGULAR MEETING
OF THE GOVERNING BODY OF THE
CITY OF HAMILTON, TEXAS
May 14, 2026**

A regular Council Meeting of the Governing Body of the City of Hamilton, Texas was held on the 14th day of May 2026 at 6:00 p.m. in City Hall, 200 East Main St., Hamilton, Texas.

The City Council meeting was open to the public. To allow for remote participation, people could view and listen to the meeting live via Zoom or Facebook. Citizens could also provide a citizen's presentation and address the council via Zoom connection. Instructions were given during the meeting about how to address the Council. Citizens could sign in prior to the meeting date from their computer, tablet or smartphone at <https://tinyurl.com/p7km7jc4>

Present for the meeting:

Mayor Todd Jordan
Mayor Pro-Tem Doug Baker
City Administrator Stacey Norris
City Secretary Carly Shaver
City Attorney Adam Miles

Council Member Jacob Robertson
Council Member John Couch
Council Member James Hooper
Council Member Danny Whitehead

Others present: Code Enforcement/Permitting Officer Brad Wise, CFO Peter James, Public Works Director Clay Boatwright, Kate Edwards, Riney Jordan, Karen Jordan, Jennifer Jordan, Paul Veillon, Clayton Roberts, Forrest Jenson, and numerous other members of the public.

Item No. I: Mayor Pro-Tem Doug Baker opened the meeting with a Prayer and Pledge of Allegiance.

Item No. II: Carly Shaver, City Secretary administered Oath of Office for newly elected Mayor, Todd Jordan and Council Members, John Couch, Doug Baker and James Hooper.

Item No. III: Public Comments: Forrest Jenson: Spoke about wanting water bill assistance for tax exempt residents. Paul Veillon: Spoke about Standifer Street ditch and the sidewalk project as well as concerns for empty buildings on the square. Clayton Roberts: Spoke about concern with water & sewer tap fee increase.

Item No. IV: Administrator Report:

- Mica Looke & Captain Donahoo presented the April 2026 Hamilton County Sheriff Report, outlining the total calls they received, and violations assessed for the month.
- Boatwright presented the April 2026 Water/Wastewater Report, outlining the number of leak calls, water loss totals, and updates on current projects.
- Debbie Grieve gave an update on EDC and main Street.
- Brad Wise presented a streets report

Item No. V: Consent Agenda

Robertson made a Motion to approve the Consent Agenda. Whitehead seconded the Motion, and it passed unanimously.

1. Approving the April 9, 2026 Regular Council Meeting Minutes.
2. Approving the April 9, 2026 Certified Council Meeting Minutes.

Item No. VI: The following agenda deliberations were discussed and/or action taken:

1. #37-26 Hooper made a Motion to Approve the April 2026 Financial Report. Baker Seconded the Motion and it passed unanimously.
2. #38-26 Robertson made a Motion to engage BMY to conduct the 2025-2026 Audit and prepare corresponding reports. Hooper Seconded the Motion and it passed unanimously.
3. #39-26 Baker made a Motion to approve a road closure for Southern Charm Boutique Grand Opening. Whitehead seconded the Motion and it passed unanimously.
4. Mayor Jordan made a Motion to table a road closure for the Hamilton High School 15-year high school reunion per their request prior to the meeting. The Motion passed unanimously.
5. #40-26 Robertson made a Motion to appoint Doug Baker as Mayor Pro-Tem. Hooper seconded the Motion and is passed unanimously.
6. #41-26 Robertson made a Motion to approve the sale of surplus vehicle. Whitehead seconded the Motion and it passed unanimously.
7. #42-26 Robertson made a Motion to update the ordinance related to the quorum requirement for the Parks Board. Baker seconded the Motion and it passed unanimously.
8. #43-26 Baker made a Motion to accept KSA's recommendation letter to award a construction contract for TXCDBG project CDM24-0028 to Jr West Texas Concrete, LLC in the amount of \$367,892.00. Couch seconded the Motion and it passed unanimously.
9. Shauna Canalez with Grant Works gave a presentation of TDA form A1024 CDBG Section 3 goals and concepts as related to the CDBG program and grant contract CDM24-0028. No action taken.
10. Robertson led a briefing and discussion concerning tiny homes. No Action taken.
11. #44-26 Hooper made a Motion to approve leasing the municipal pool to 501c3. Whitehead seconded the Motion and it passed unanimously.
12. Robertson made a Motion to table approving a Lease agreement with Hamilton County Youth Athletic Association (HYCAA) lease until June meeting. Whitehead seconded the Motion and it passed unanimously.
13. Hooper led a briefing and discussion concerning adopting a policy to grandfather water and sewer tap fees for those that received their building permits prior to the rate increase. No action taken.
14. #45-26 Baker made a Motion appointing Robertson and Whitehead to the selection committee for a City Administrator. Hooper seconded the Motion and it passed unanimously.

Item No. VI: City Council convened into Executive Session at 7:50 p.m. in accordance with the following provisions of the Government Code, Section 551.074 for Consultation with attorney

regarding potential litigation, claims, and legal issues related to damage to a City water line, including evaluation of claims, liability, and possible settlement, pursuant to Texas Government Code § 551.071

Item No. VII: City Council reconvened into Open Session at 8:21 p.m. to consider and/or take action on Executive Session agenda deliberations. No action taken.

Item No. VIII: Future Agenda Items. Hooper requested Agenda Item #13 be added to the June agenda for deliberation. Baker requested discussion and/ or action regarding and Ordinance requiring youths under the age of 18 to be required to wear helmets on electric scooters and all bikes.

Item No. IX: Mayor Jordan adjourned the meeting at 8:26 p.m. with a Motion from Hooper and a second from Couch

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Ronald Todd Jordan, Mayor

Carly Shaver, City Secretary