



# City Of Hamilton

200 East Main Street ~ Hamilton, Texas 76531-1920  
Phone 254-386-8116 ~ Fax 254-386-3508

Michael R Collett, *Mayor*  
Beverly E Gilstrap, *Mayor Pro-Tem*  
John Galindo, *Councilperson*  
Henry DeLeon, *Councilperson*  
Raymond Riley, *Councilperson*  
Jack Kindle, *Councilperson*  
Pete Kampfer, *City Administrator*  
Ryan W Polster, *City Secretary*

## Automatic Bank Draft ~ Authorization Form

Please Print Clearly or Type

I (we) authorize the CITY OF HAMILTON to enroll me in the Bank Draft Plan and instruct my bank to allow the City of Hamilton to electronically draft my water bill payment from the account noted below. I understand that it is my responsibility to notify the City of Hamilton, in writing, if I change banks or account numbers. This authorization will be in effect until either party gives written notice to the other of termination. I understand that if any corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my account. A VOIDED check (or copy of same) is enclosed.

In the event my account has Insufficient Funds (NSF) to cover the utility amount drafted, or my draft is rejected due to a closed account status, bank ownership changes or account changes, a \$25.00 NSF fee will be assessed per active account and debited from my account in addition to the monthly payment due.

Any NOTICE OF TERMINATION must be received within ten (10) days prior to the drafting of my water bill, so that the City will have reasonable opportunity to act upon the termination of my utility bill draft.

### **BANK ACCOUNT MUST BE IN THE NAME OF CITY ACCOUNT HOLDER.**

Name: \_\_\_\_\_ Utility Acct #: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Routing #: \_\_\_\_\_ Account #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Deliver to or Mail completed form to:

City of Hamilton  
200 E Main St  
Hamilton, Texas 76531

Questions?: Call (254) 386-8116 Ext 2 or  
by Email: [billing@ci.hamilton.tx.us](mailto:billing@ci.hamilton.tx.us)